

# Guide for web-based submission of non-project levee information

- 1) Access the LMA Web Application ①

Open <http://cdec.water.ca.gov/lma.html> in a Web browser and click [Local Maintaining Agency Annual Report \(Web Application\)](#) to access the reporting program.

**Local Maintaining Agency Annual Report Application** ①

- » [Local Maintaining Agency Annual Report \(Web Application\)](#)
- » [Web Application User Manual \(PDF: 1MB\)](#)
- » [Local Maintaining Agency Factsheet \(PDF: 8.83MB\)](#)
- » [Explanations for Part Reporting \(PDF: 17KB\)](#)
- » [Instructions and Forms for Hardcopy Reporting](#)
- » [Reporting Example](#)  
Local Agency Reports are due to DWR by September 30 each year

**More Information**

- » [Local Maintaining Agency Annual Report: Current \*\*NEW\*\* | Previous](#)
- » [California Water Code Section 9140-9141 \(PDF: 13KB\)](#)
- » [Sacramento River basin map \(PDF: 4.6MB\)](#)
- » [San Joaquin River basin map \(PDF: 3.7MB\)](#)
- » [Other River Systems \(PDF: 3.2MB\)](#)
- » [LMA Plate & Aerial Images of Sacramento/San Joaquin System](#)
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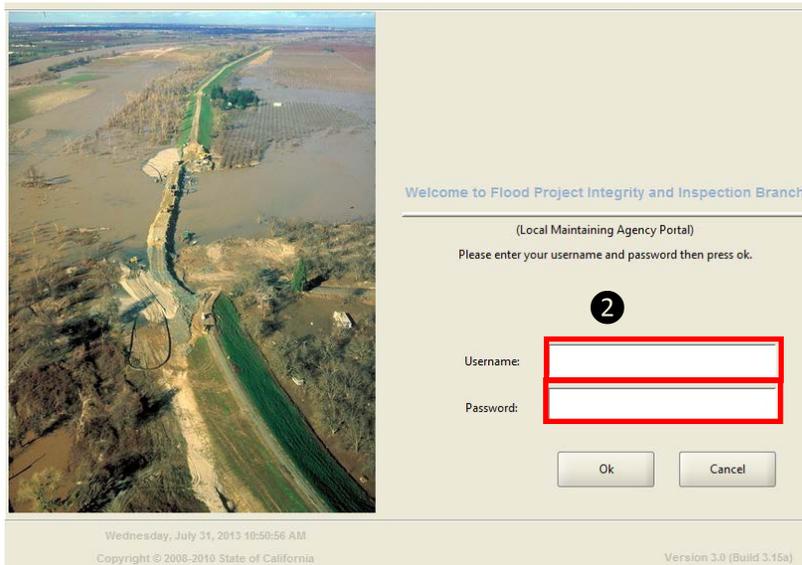
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A warning message appears if Java is not present; visit <http://www.java.com/> to download and install. Once Java is downloaded, the LMA Web Application launches and asks for a username and password. If you are a new user and need a user name and password or have used the Web Application before but forgot your user name or password, contact the Local Maintaining Agency Assessment Section at [LMAAS\\_fpiib@water.ca.gov](mailto:LMAAS_fpiib@water.ca.gov) or (916) 574-2362.

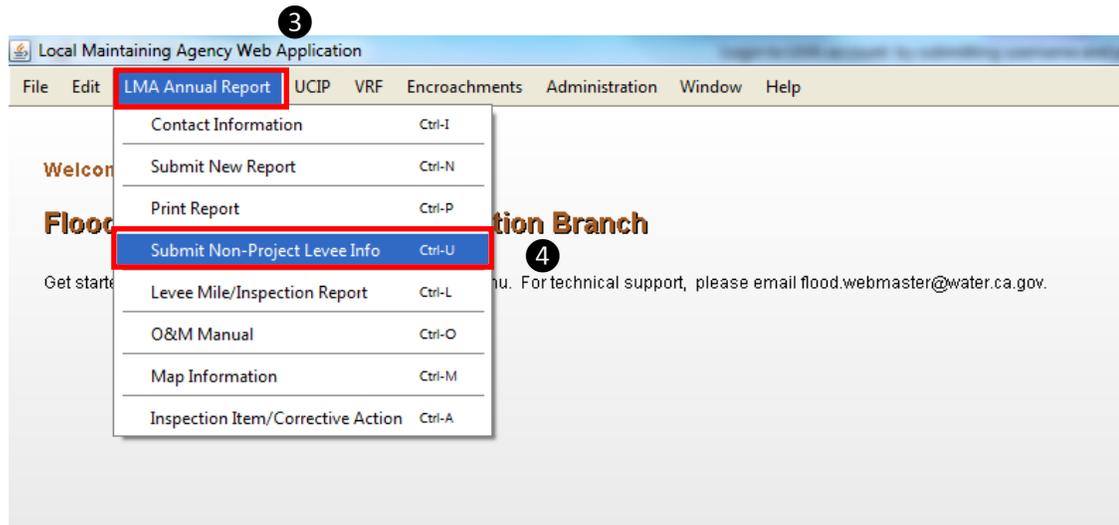
- 2) Login to LMA account by submitting username and password. ②



- 3) Select **LMA Annual Report** from the main menu of the **Maintaining Agency Web Application**. ③

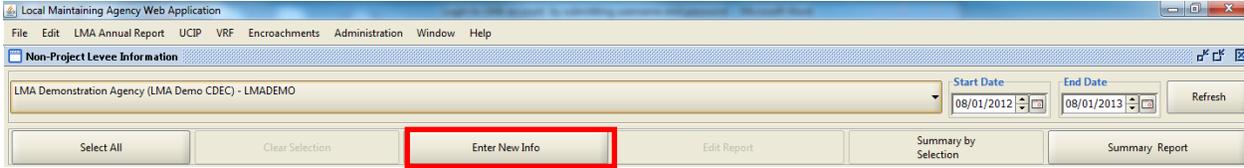
Select **Submit Non-Project Levee Info**. ④

**Non-Project Levee Information** window will come up.



4) Click **Enter New Info** on the **Non-Project Levee Information** window. 5

A form will pop up.



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5) Fill out the form and click the **submit** button when done. 6

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6) If you need to edit the data you entered and submitted, select the entry you want to edit from the displayed entries in the **Non-Project Levee Information** window. 7

Hit the **Edit Report** button 8

The filled out form will come up. Make changes and hit **submit** button when done.

The screenshot shows a web application window titled "Local Maintaining Agency Web Application". The main content area is titled "Non-Project Levee Information". At the top, there is a "Select a maintaining area" dropdown menu, which is highlighted with a circled "8". To the right of this dropdown are "Start Date" and "End Date" fields, both set to "08/01/2012" and "08/01/2013" respectively, and a "Refresh" button. Below these are several buttons: "Select All", "Clear Selection", "Enter New Info", "Edit Report" (highlighted with a red box), "Summary By Selection", and "Summary Report".

Below the buttons is a table titled "Non-Project Levees". The table has the following columns: "Se.", "ID", "Report", "LMA Name", "LMA S.", "Levee", "Levee Unit", "Levee Mile", "River Mile", "River Mile", "Other Co.", "Start Latit.", "End Latitude", "Start Longitude", "End Longit.", "Water B.", "Bank Pr.", "Area Protec.", "Constructe.", "Owned By", and "Maintained". The first row of the table is highlighted with a red box, and a circled "7" is placed below the table.

Se.	ID	Report	LMA Name	LMA S.	Levee	Levee Unit	Levee Mile	River Mile	River Mile	Other Co.	Start Latit.	End Latitude	Start Longitude	End Longit.	Water B.	Bank Pr.	Area Protec.	Constructe.	Owned By	Maintained
1	10117/33/201		Maintenance Area 0003	MA0003	This is a test		4.5	33	34		38.2	38.5	121.2	121.5	test	test	test	test	test	test

**Note:** Additional resources such as preliminary non-project levee maps of each local maintaining agency, marked up example map demonstrating verification made on the map, an example document listing all the changes of the marked up map, and a non-project levee information form with an example can be accessed from <http://cdec.water.ca.gov/lma.html>.